

3. WORK VISA APPLICATION PROCESS

Application Method:

1. Assemble the required documents listed below.
2. Start an online application on www.visa.gov.tr and upload the documents when prompted.
3. Print out the application form. (*Requirement #2*)
4. After submitting the application successfully, schedule an appointment for the interview.

Applicants are required to bring hard copies of the documents on the day of the interview as well.

Required documents:

1. National passport or official travel document
 - a) with an expiration date at least 60 days beyond the last day of your intended stay.
 - b) with a blank page to affix the visa.
2. The application form
3. One recent passport photo - size (2" x 2")
4. Certificate of Good Conduct obtained from your local police department.
5. Proof of travel health/accident insurance, valid through duration of stay, including:
 - a) minimum coverage of 30,000 Euros or equivalent USD
 - b) transfer of the patient to nearest healthcare facility or residency address after discharge and transfer of body in case of death,
 - Your contract may suffice if it refers to your health insurance coverage.
6. Non-refundable visa fee
 - Visa fees can only be paid in cash or as money order payable to Turkish Consulate General in NY. Debit, credit and personal checks are not accepted.
Single entry work visa fee: 160.00 USD
Multiple entry work visa fee: 190.00 USD
 - You may e-mail us to find out the visa fee for non-US citizens.
7. The contract signed by both parties.
8. The acceptance letter from the company for which you wish to work.
9. Original and a hard copy of your valid residence permit. (*NON-US applicants only*)
 - US tourist visa (B1/B2) holders can only apply for a work visa at their country of residence.
 - If you hold a different type of US visa, you may e-mail us to check your eligibility.

After the interview:

- 1- You will receive an e-mail from the Turkish Consulate within the next business day including a reference number.
- 2- You are required to forward that e-mail to your employer as soon as possible as they are required to submit another application to the Ministry of Labor with that reference number.
- 3- Processing of these applications takes approximately 4 weeks.
- 4- You will receive another e-mail from the Turkish Consulate once the processing is complete.
- 5- In case of approval, you will either bring your passport to the Consulate or you will mail it.
 - If you would like your visa-issued passport to be returned by mail, a pre-paid envelope must be added. (*Turkish Consulate General in NY is not responsible for any delivery issues*)

Important notes:

- Your work visa will have 90-day stay only. You must contact your employer about the work permit card which will allow you to stay beyond that period. You may visit <https://e-ikamet.goc.gov.tr> for detailed information about residence permits.
- In individual cases, you may be required to provide additional documents.
- Please do not finalize your travel arrangements until you are notified about the outcome of your visa application.